



Heritage Center Advisory Board Meeting
January 27, 2016

AB Members Present: Brenda Clausen, Charlotte Cox, Kathy Houston, Jenny Martin, Erich Mille, Rod Young

AB Members Absent: Judy Baxendale, Greg Waldron, Pete Wright

City Staff Present: Susan Gregory, Director

Guests Present: None

Call to Order: Erich Mille called the meeting to order at 10:03 a.m. and welcomed everyone.

Minutes: The November 25, 2015 minutes were approved on a motion by Kathy Houston and seconded by Jenny Martin with the following changes: add Kathy Houston to the paragraph talking about those serving at the Fire/Police meals and correct the grammar in the Director's Report regarding space availability for the buffet.

Special Recognition: Director Gregory recognized Kathy Houston for six years of service and Charlotte Cox for three years of service on the board and mentioned this was their last meeting. She thanked them for their dedication in attending each month and their support and help with things at the Center.

Citizen Comments: None

Committee Reports:

A. Fire/Police Luncheon

Kathy Houston reported that everything is set with volunteers for the Fire/Police luncheon. Invitations will be mailed out today and Erich Mille and Ed Houston will take cookies as a reminder on February 3. Director Gregory will have the kitchen provide plates of cookies to take with the reminder. It was suggested we have some tables with a reserved sign before the group arrives.

B. Scholarship Committee

Charlotte Cox reported that the Scholarship Committee met this morning. They reviewed and approved the four applications that were submitted. The applicants had all participated in the scholarship program last year. The committee decided to add some restrictions to the program. Because the money is intended to allow individuals to participate at the Center, no takeout meals will be allowed unless paid for by the participant. Other programs will be limited to one per month including: massage therapy, trips, and haircut. The current restriction of no more than \$20 allowed to spend on ceramics will stay the same and \$30 for exercise will be added.



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Unfinished Business:

A. Center Construction Projects

The Advisory Board meeting was held in the new room. Everyone was impressed with the new addition. Director Gregory mentioned that the Ribbon Cutting ceremony is scheduled for Wednesday, February 3 at 11:15 and invited board members. The room has a few things on a "punch" list to be completed but the room is currently being scheduled. The Center hopes to expand the Barber Program; however, a few things need to be considered before any changes are made.

B. New Board Members

Director Gregory mentioned that the Murray City Council voted on two new board members at the meeting last week. Ed Houston and Donna Gaydon were appointed as new board members.

C. New Flooring

Discussion was held on the new flooring that is schedule this year using Murray City Capital Improvement Funds. Director Gregory and Don Smith have been discussing the possible options for the flooring and which areas if any to change from carpet to something else. Currently we would like to change the dining area, the ceramic area, and the pool room to something other than carpet. The lobby, hallways, and conference rooms would stay carpet. Director Gregory mentioned that she is leaning away from changing the pool room at this time to an exercise room. Jenny Martin suggested that if the carpet is not bad in the pool room to leave it and wait until a later date when we are sure we want to change the room use. Director Gregory said this would be a great way to reduce the cost of the flooring changes by leaving the pool room until the change is needed. Some of the concern on the type of flooring is: ease of cleaning, the fact that all rooms (except pool) have multiple uses, noise level with different floorings, etc. Erich Mille asked if it is more work for Don to take care of carpet vs other types. Director Gregory mentioned that you can vacuum a floor by pushing chairs out of the way but mopping requires you to empty the room. So there is a lot to consider on the flooring options. Everyone was encouraged to think about flooring and what areas they think should be kept with carpet. Director Gregory will try to have samples and more suggestions in the next few months. The new flooring needs to be completed by July 2016.

New Business:

A. Board Officers

Rod Young made a motion to keep the same Chair and Vice-Chair for 2016. Brenda Clausen seconded the motion and Erich Mille agreed to continue as the Board Chair. Director Gregory will talk with Judy Baxendale to make sure she is still willing to serve as Vice-Chair. Charlotte Cox nominated Jenny Martin to serve as the secretary and the vote was unanimous.



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Board Comments:

Rod Young said that he was getting a lot of requests for additional Wendover trips. He said that people would like to see a trip every month. Director Gregory said she would pass on the suggestion to Wayne Oberg but also mentioned that trips need at least 40 people to cover expenses and that until this last year we were not having full buses. She mentioned that if we start to see trips fill up in advance, it will give us an indication that we have a large enough pool of interested participants to consider having a chartered bus to Wendover more often.

Directors Report:

Director Gregory reported that the February supplement is available at the front desk. We will not be hosting a Mardi Gras party this year because of the addition of the New Year's Eve party. She encouraged everyone to read the newsletter and note that the St. Patrick's celebration will be in March, but it will not be held on St. Patrick's Day. Director Gregory is working on a grant for FTA funds to provide a shelter for the bus and a part-time driver for the bus. The shelter would be a 80/20 match and the driver would be a 50/50 match.

The next regular board meeting will be held on **Wednesday, February 24, 2016 at 10:00 a.m.** There being no further business the meeting adjourned at 11:05 a.m. on a motion by Rod Young and seconded by Charlotte Cox. Minutes recorded by Susan Gregory.